

**Calvary Episcopal Church**  
**Vestry Meeting Minutes**  
**February 13, 2007, 6:00 p.m.**  
**Emison Room**

**Vestry Present:** David Balling, Chris Bird, Scott Crosby, James Dowd, Doug Ferris, Michelle Fulmer, Suzanne Henley, Bill Henry, Keith James, Hester Mathes, Billy Oates, Fred Piper, Connie Ross, Gayle Spence, Beau Snowden, Peg Wahl, Lee Wakeman

**Vestry Absent:** Beau Snowden, David Lusk

**Others Present:** Andy MacBeth, Joe Steffner

**Opening Prayer:** Fred Piper

**Bible Study:** Andy MacBeth led a discussion of Romans 10:8-17.

**Approval of Minutes:** The December and Annual Meeting minutes were approved. The January minutes were amended and approved.

**Approval of Outreach Grants:** The proposal for the distribution of Outreach Grants was distributed, discussed and approved.

**Expenditure Request:** Chris Bird explained to the vestry that Calvary's alarm system is old and in need of repair. The fire department has been patient to this point, but the alarm has been going off too often and will not currently indicate where a false alarm originates so that it can be pinpointed and avoided in the future. Calvary's current company, Veterans Fire & Security, LLC, outlined what it would cost to replace only the smoke detectors (option #1) and what it would take to address the bigger problem (option #2). They recommended option #2 and this was discussed and approved for a cost of \$13,908. The document outlining this is attached. Chris explained that this vendor replaced a prior, much more expensive vendor, so he felt this price was fair, low and appropriate. He also explained that the changes would not have to be duplicated when any renovations are made.

**Rector's Report:**

1. The staff is exploring the idea of a new Pictorial Directory through our own resources instead of an outside photographer. This may help us set up more convenient times to get pictures of more parishioners.
2. Education: Let's leave Sunday mornings the way they are. Switching the schedule was fine for the 175<sup>th</sup> kick-off, but let's not mess with it during the normal routine.
3. Pastoral Care Teams have recruited @50 new members with a training session by Bill Kolb scheduled for Saturday, March 3<sup>rd</sup>.
4. Lenten Series: Kris Moore was hired to help coordinate the series and has found a job in Nashville so Beebe Woodside will be taking over going forward.
5. Andy will be teaching a course on Sunday mornings in Lent on parenting.

6. The teens will be redecorating the 3<sup>rd</sup> floor youth room with the help of architect and youth leader, Valentina.
7. Confirmation will be April 15<sup>th</sup> for teens and adults at Calvary.
8. The organ is in need of repair (the side that was not addressed during the last repair) and because the price of this is so large, we may need a committee to work with Worship & Music to decide the future of the organ at this juncture.
9. Allen Robinson has a conflict with the date he has been scheduled to speak at Calvary, so he will come March 11<sup>th</sup> instead.

**Music Update:**

Hester Mathes presented the newest job description for the Organist/Choir Master. This was constructed with input from the Music Task Force by Andy MacBeth, Jan Elam, Hester Mathes and Bill Henry. This was passed with two amendments. The amended version is attached.

**Renovations and Rebuilding:**

Joe Steffner presented the latest scheme that addresses better circulation, a usable chapel where the existing Orgill Room is, new indoor playroom, an expanded outdoor playground, a larger and more prominent library space at the entrance of the Great Hall. This latest plan maximizes the use of the existing building while solving our biggest space issues. The vestry approved this plan in concept. The next action will be for the renovations and rebuilding committee to ask for a price estimate from the architects. This action requires no new expenditure of funds beyond that already approved so far.

**Alcohol Guidelines:**

2 proposals were brought to the vestry for the Alcohol Guidelines. The first proposal amended #8 on Calvary's current policy. The second proposal was to adopt the current policy of the Diocese of West Tennessee. The second proposal was passed by the vestry with the understanding that some of our current practices that are consistent with the Diocesan policy could be continued even though not spelled out in that policy.

**Financial Plan for Guilds and Small Ministry Groups:**

The vestry approved a plan for David Balling to research and begin creating a financial cash management plan that would result in a uniform process for all guilds and small groups to follow within Calvary.

**Treasurer's Report:**

Peg Wahl presented the January financial statement. She pointed out that some expenditures seemed high for this month, but that was the result of quarterly or one time payments and will even out over the course of the year. The January pledge income was down some but it finished very strong in December of 2006 so this is not cause for concern at this time.

**Good of the Order:** There was nothing for Good of the Order.

**Executive Session:**

There was an executive session

**Closing Prayer:**

The meeting was adjourned with a prayer by Keith James.