

Calvary Episcopal Church
Vestry Meeting Minutes
April 22, 2008
Emison Room

Vestry Present: Sharon Bailey, Chris Bird, Allison Cates, Nicole Cody, Scott Crosby, James Dowd, Len Grice, Suzanne Henley, Bill Henry, Keith James, Gayle Spence, Peg Wahl,

Vestry Absent: David Balling, John Frazer, Mary Ann Ford, Michelle Fulmer, Beau Snowden, Lee Wakeman

Others Present: Andy MacBeth, Cap Pinkham, James Klote, Bonnie Malone, Eyleen Farmer

Opening Prayer: Suzanne Henley

Bible Study: Andy MacBeth led a discussion of this weeks Gospel from John 15.

Minutes: The minutes of the March 25th vestry meeting were approved with 2 corrections.

Capital Campaign Introduction: Cap Pinkham introduced James D. Klote from Great Falls, Va. He brings 20 years of experience as a residential advisor in capital campaigns. Jim described his company's approach to Calvary's capital campaign. We will have a full-time on-site campaign advisor who will initially do a feasibility study to assess our readiness for a campaign and get congregation buy-in. This will be done over a 4 week period with 20-25 small focus group meetings. These will be held after worship services and at convenient times throughout the week to allow the congregation numerous opportunities to attend and give input into the campaign plan. As part of our relationship with James D. Klote and Associates they will also help us with this year's annual campaign, joining these two fund raising events. They recommend a mission and outreach component as at least 10% of any capital campaign.

Insurance Update: Keith James presented an update on the review of Calvary's insurance coverage. The process has been completed to increase the policy deductible from \$500 to \$5,000 and move to the new Pinnacle Plus product, resulting in an annual savings of \$9,739. The option to increase the deductible to \$10,000 would realize an additional \$3,342 annual savings. The policy on the church and education buildings will be replacement value and does include earthquake insurance. Some clarification is needed regarding the cost variance between actual cash value and replacement value for Calvary's other buildings. The evaluation of health insurance is still pending. Identity theft insurance is not available through the church since this is a person/person crime. Keith will prepare a final proposal for a vestry vote at the May meeting.

Treasurer's Report: Peg Wahl presented the Actual to Budget Comparison report for the month and YTD showing improved March pledge and plate receipts with anticipated under budget income from the kitchen and the endowment fund. Expenses remain under budget with the largest savings realized in personnel expenses, attributed largely to the effort by the staff to manage the use of over-time. A large down payment for organ renovation was made in March though not budgeted for 2008. Net income for the year is \$22,185 over budget.

International Ministry Funding: After the moving presentation by Suzy McCall about the work done at Lamb Institute many Calvary parishioners have expressed a desire to help fund this ministry. Currently outreach grants are made only to local ministries. Bonnie Malone recommended to the vestry that we fund international ministries directly from the budget rather than through the outreach committee. These funds could be approved by the vestry and directed through the outreach committee but earmarked for international mission. Nicole Cody, Sharon Bailey, and Suzanne Henley will meet with Bonnie Malone and Eyleen Farmer to prepare a recommendation to the finance committee outlining how much funding would be appropriate for international missions and within the recommendations of the national Episcopal Church.

Youth Ministry – Next Steps: Eyleen Farmer presented her vision for the youth ministry at Calvary building on the programs already in place.

- She would like to see more youth and children involved in Sunday worship services and develop a task force charged with that goal. A monthly youth-led Sunday service – possibly on Sunday night- should be considered.
- The J2A curriculum is in need of some revision with a vision of a focus on Biblical literacy.
- Modify and adapt the present EYC program.
- Allison Cates and Beau Snowden have been involved with the parent’s meetings. This group could evolve into a youth advocacy team.
- Continue the Tuesdays with Ellen and Bryan.
- With some support, possibly from the youth, the website could be a more useful tool. She would like to see a new professionally done brochure to be used for promoting the youth programs.
- There are no Wednesday night activities at present.

Spring Fling: Nicole Cody reported that \$11,000 of the over \$13,000 raised by the ECW at Spring Fling will be donated to the youth for their pilgrimage to Italy. All but 3 of the Calvary youth participated in the event and those 3 were involved in other outreach projects. Thanks to the ECW, the youth, and the choir!!!

Rector’s Report

- Attendance is down since Easter. This is consistent with other years.
- Youth leader search – Andy has had 4 interviews and 2 viable prospects. He will get a committee together to help make a selection as the process continues.
- The Thursday noonday service has evolved into the Thursday Downtown Table Fellowship. They will experiment with other midweek opportunities for a Eucharist.
- Thanks to the choirs and the ECW for successful Spring Fling.
- The Church Health Center has given Calvary the opportunity to “name” a week in honor of someone. Jane Slatery who volunteered extensively at the Church Health Center was suggested and approved by the vestry.
- Andy would like the staff and vestry to set aside some time together to continue the community building activity started at the vestry retreat. He suggested that on Sunday, June 1st after the brunch, all of the staff and vestry spend 2-3 hours together looking at worship at Calvary.
- Prayers and support were requested for Bonnie and Carl Malone as they make the decision to end their marriage. After deliberation with Bonnie and the Bishop, Andy has written a letter to be sent to the congregation.
- Parish organization/ministry group categories and the issue of Chair succession is being outlined and will be brought to the vestry for approval next month.
- The summer worship schedule – The 9 and 11:15 services will be combined as a 1 hour 10 AM service with education classes afterward.
- A formalized guideline of suggested compensation for weddings and funerals has been written.

New/Old Business – none

No need for good of the order.

The meeting was adjourned with a closing prayer.

A short executive session was held.

Respectfully submitted,

Gayle Spence
Clerk