

Calvary Episcopal Church
Vestry Meeting Minutes
February 26, 2008
Emison Room

Vestry Present: Sharon Bailey, Chris Bird, Allison Cates, Nicole Cody, Scott Crosby, James Dowd, John Frazer, Mary Ann Ford, Michelle Fulmer, Len Grice, Suzanne Henley, Bill Henry, Keith James, Beau Snowden, Gayle Spence, Peg Wahl, Lee Wakeman

Vestry Absent: David Balling

Others Present: Andy MacBeth, Cap Pinkham

Opening Prayer: Michelle Fulmer

Bible Study: Andy MacBeth led a discussion on Malachi 2:10. "Have we not all one father? Has not one God created us? Why then are we faithless to one another, profaning the covenant of our fathers."

Approval of January Meeting Minutes

The minutes of the January 8th meeting were approved as written.

Treasurer's Report

Peg Wahl presented a copy of Actual to Budget Comparison as of 1/31/08 with explanations of variances.

Rector's Report

- Andy presented The Outreach Grant report prepared by Nicole Seltzer outlining distribution of 2008 outreach grants to be voted on later.
- Thanks to Michelle Fulmer, Harriet MacFadden, Tommy Parker, Bill Henry, Charles Shipp, and Cap Pinkham for time and effort in interviewing Capital Campaign managers.
- A new chart of Calvary ministry groups was distributed. Andy invited vestry members to contact him with any changes.
- Lenten Preaching Series/Waffle Shop started slowly but is improving. A review of the number of people attending the preaching series shows that attendance is up slightly from this time last year.
- A draft of Calvary's Vision for Youth Ministry was distributed. Andy again invited vestry input into this document. Scott Crosby asked that Andy send an e-mail to the vestry with a more specific description of the person he is looking for to fill the youth minister role.
- Report from the Diocesan Convention – The Bishop officially announced Calvary's relationship with Rhodes College. We received a grant from the Church Home to help support this ministry. Calvary parishioners are cooking dinner for a group of Rhodes students on Sunday evenings.

Report on Calvary's Relationship with Calvary Place

Peg Wahl reported on the progress of meetings between herself, Lee Wakeman, Connie Ross, Susan Faugh, Jennifer Balink, Susan Appling, and Leanne Kleinmann to discuss how Calvary Church and Calvary Place can better serve each other. They have been developing a better understanding of Calvary Place's role and relationship to Calvary Church.

- Better communication – Calvary Place is changing their bylaws to allow a vestry member to be on the Calvary Place board.
- Space - Calvary Place, with short notice, can clear the Orgill room so that it could be available on weekends for alternative worship space. They could also make 2 or 3 of their rooms available for Sunday School classes. Andy will ask Judy Nocifora to meet with Susan Faugh to discuss the most effective use of this space.
- Calvary would like to see Calvary Place expand their outreach ministry in the form of more scholarships. Approximately 20 spaces become available each year with a waiting list of 60 families. They will develop a plan to make some spaces available on short notice for scholarship students.

- Calvary Place has historically used Calvary Outreach grant money to provide scholarships to their staff for further training. Without this grant they will need to raise this money on their own.
- Calvary Place invites other Child Care centers to come and observe their very successful model as part of an initiative to improve the overall standard of care for children in the city.

Approval of 2008 Outreach Grants

Andy MacBeth reported on the Outreach Grants proposed by the outreach committee. They had approximately \$103,000 to distribute and decided to consider only those requests that would impact Memphis. It was noted that several groups did not make requests this year possibly due to the fact that at least some of those groups did not receive grant applications. A change to electronic distribution of the applications may have been a factor and it was suggested that copies also be mailed in the future. A motion was made, seconded, and approved to accept the Outreach Grant distribution proposal.

Proposal for Committee Chairperson Succession

Keith James presented a proposal for discussion that would define the terms served by committee chairs and how these chairpersons would be selected. Because this proposal could impact so many different groups the committee will meet further to clarify how the plan would be implemented and which groups would be included. Andy explained the purpose of this proposal is to increase the pool of people involved in leadership positions and to help keep groups connected to the parish. Scott Crosby asked that the committee prepare a final proposal for a vote in March or April.

Discussion of Insurance Issues

The realization that the music office at Calvary houses a music library valued at approximately \$250,000 prompted Scott Crosby to request a review of the overall insurance coverage of the Calvary facility. A meeting is scheduled for 12N March 4 to review Calvary's current insurance coverage and needs.

Proposal for Capital Campaign Administrator

Michele Fulmer presented a Capital Campaign update and proposal. This proposal recommends James D. Klote and Associates as fund raising consultants, describes our relationship with the consultants, outlines a timeline for the campaign, overall cost of running the campaign, and related expenses. With the proposed consultants a single campaign manager would be directly responsible to Calvary and we would have some input into the selection of this person.

Scott Crosby questioned whether we are at this point approving money for TRO to complete the next phase of the renovation plan and exactly what that next phase would include and what the cost would be. Andy will ask for more detailed and concise information from TRO.

A motion was made by John Frazer, seconded by Chris Bird, and approved unanimously by the vestry to accept the proposal to use James D. Klote and Associates as fund raising consultants, that \$2500 be allocated to retain them, and that financial arrangements be made to cover the ongoing expenses of the campaign until the campaign has recouped these expenses.

New/Old Business

Len Grice reported that a group of vestry members from the various ministry groups has met with Charolette Borsch as facilitator to discuss how these varied groups can better work together toward a common mission.

No need for Good of the Order or Executive Session.

The vestry meeting was adjourned with a closing prayer by Andy MacBeth.

Respectfully submitted,

Gayle Spence
Clerk